

COUNCIL - 16TH JULY 2013

REPORT OF THE DEPUTY CHIEF EXECUTIVE (CORPORATE DIRECTION)

RE DRAFT OUTTURN 2012/2013

WARDS AFFECTED : ALL WARDS



Hinckley & Bosworth
Borough Council

A Borough to be proud of

1. PURPOSE OF REPORT

- 1.1 To inform the Executive of the draft financial outturn for 2012/2013 ahead of reporting to Council in July 2013. The final outturn will be reported following the conclusion of the Council's External Audit in September 2013.

2. RECOMMENDATIONS

- 2.1 That Council approves the draft General Fund outturn for 2012/13 and approves the transfers to earmarked reserves and balances outlined in paragraphs **3.7-3.11** of the report and **Appendix 1**.
- 2.2 That Council approves the carry forwards of expenditure and income to 2013/2014 as detailed in **Appendix 2 and 3**.
- 2.3 That Council approves the recommendation to transfer the year end under spend on the Housing Revenue Account (HRA) to the HRA fund balance, as set out in paragraph **3.15**
- 2.4 That Council approves a transfer from the Housing Repairs account to the Housing Repairs capital programme in order to fund the adverse variance as set out in paragraph **3.18**.
- 2.5 That Council approves the recommendations in respect of the year end outturn for the General Fund capital programme and the Housing Revenue Account capital programme and those carry forwards detailed in **Appendix 4**.

3. BACKGROUND

General Fund

- 3.1 In February 2012, the Council adopted a General Fund budget for 2012/2013 which indicated that £11,727,000 net (total expenditure less total income) would be spent on services with £452,616 to be transferred from General Fund balances and a net £364,450 being transferred to earmarked reserves. After taking account of further adjustments to the budget, year end adjustments and savings identified in year, the provisional 2012/2013 outturn showed £7,831,995 net (total expenditure less total income) being spent on services with £1,760,062 being transferred to earmarked reserves and £467,683 being taken from General Fund balances.

	Original Estimate 2012/13 £'000	Revised Estimate 2012/13 £'000	Provisional Outturn 2012/13 £'000
Service Costs	11,727	10,413	7,832
Adjust for items not chargeable to Council Tax included above :			
Capital Accounting	-1,462	-1,420	-1,244
Pensions re IAS19	105	105	151
Special Expenses	-550	-535	-474
Accumulated Absences	0	0	4
Net Cost of Services	9,820	8,563	6,269
Net interest paid	93	99	228
Met from Taxation & Grants	9,913	8,662	6,497
Council Tax	3,615	3,615	3,615
RSG & NNDR	5,372	5,372	5,372
Council Tax Freeze Grant	106	106	106
New Homes Bonus	711	711	711
New Burdens General Funding	0	0	5
Collection Fund Surplus/(Deficit)	21	21	21
Total Tax & Grants	9,825	9,825	9,830
Suggested transfers to/(from) Balances and Reserves			
Earmarked Reserves	365	1,860	1,760
Grants and contributions	0	0	2,037
Carry Forward of spend from previous year	0	0	-136
Proposed carry forwards	0	0	139
Balances	-453	-698	-468

- 3.2 In considering the above position it should be noted that a transfer of £1,066,000 from balances to reserves was approved by Council in September 2012. Taking this into account, a net under spend of £1,051,650 is forecast to year end as indicated below:

	Transfer to/(from) Balances £'000
Original Estimate	-453
Approved transfer to reserves	-1,066
Forecast position	-1,519
Draft outturn position	-468
(Under)/over spend	-1,051

- 3.3 The major variations (under spends and additional income) in year can be summarised as follows:

Under /(over) spends

	£000's
Expenditure	
Salary savings across all service areas	298
Savings in audit fees following abolition of Audit Commission	61
Recycling - deferral of food waste scheme	122
Income	
DSO Grounds Maintenance - additional income received	28
Council Tax/NNDR - Additional legal costs recovered from March recovery action	60
Rent Allowances - Additional overpayment income received	31
Recycling - additional income from recycling and recycling credits	81
Car Parking - Increased PCN and season ticket income	32
Development Control - Additional income from large applications	287
Other smaller variances	51

3.4 In compiling the draft outturn, a number of transactions are required to reflect the requirements of the Code of Practice for preparing the Statement of Accounts and are shown within the cost of services line above. These transactions arise from the receipt of information during the closedown process and relate to matters that are not determinable at the time the budget is prepared so no provision in the accounts is made. In each case, a corresponding entry is made for these amounts "below the line" and therefore they have no impact on the General Fund balance. These adjustments, listed below, should be taken into account when interpreting the budget:

- A credit for £1,920,552 relating to a transfer to the unapplied grants and contributions reserve - namely those relating to funding received from the Department of Energy and Climate Change.
- A net credit of £72,681 relating to the changes in the actuarial entries for the Council's pension scheme at year end following the 31st March 2013 actuarial valuation.
- A credit of £86,000 relating to the unfunded costs of the pension scheme. This amount is reflected each year in the Statement.
- A debit of £123,000 as a result of curtailment costs identified in the Actuary's valuation of the Pensions Liability/Assets .

3.5 The reported position contained in this report is subject to any further adjustments resulting from the audit of the Statement of Accounts by the Council's external auditors, Price Waterhouse Coopers LLP.

3.6 Members have a choice as to whether they wish to transfer some or all of the realised under spend to the General Fund Balance or whether they wish to transfer some of the under spend to specific earmarked reserves to address future pressures on specific service areas. A further separate report on these transfers is included to the agenda for this meeting.

Recommended Transfers to Earmarked Reserve

- 3.7 When the original Budget was approved by Council in February 2012 it was proposed that a net £364,450 would be transferred to earmarked reserves to fund future spend. Following the annual review of reserves in September 2012, Council approved a further transfer to reserves from General Fund balances of £1,066,000.
- 3.8 Based on the current outturn position, it is forecast that a net £1,760,062 be taken to earmarked reserves for 2013/2014.
- 3.9 After the suggested transfers the total of earmarked General Fund revenue reserves available would be £5.431million (including Special Expenses). This balance also reflects transfers that have been made from reserves for capital purposes in year. In addition, the Council holds in reserves balances £2.939million of “unapplied grants and contributions” which relate to income which has been received for a specific purpose but not yet spent. A complete list of the proposed closing reserves position is set out in the table in **Appendix 1**.
- 3.10 A further review of earmarked reserves is included for discussion at this meeting.

General Fund Balances

- 3.11 It is recommended that a total of £467,683 be transferred from General Fund balances at 31 March 2013. As outlined in 3.2, this transfer includes the previous transfer from balances to reserves and therefore does not represent an over spend. Based on this position, it is provisionally forecast that General Fund balances (including those relating to Special Expenses) will be £1,781 million for 2012/2013. The MTFs requires that at least 10% of the budget requirement should be held in balances to ensure ongoing financial stability. On this basis, “excess” balances of £703,832 are currently available as calculated below.

	£
Net Budget Requirement (including Special Expenses)	10,771,678
Minimum Balances	1,077,168
Forecast Balances	1,781,000
Surplus Balances	703,832

Carry Forward of 2012/13 budgets

- 3.12 In a number of cases, budget managers have requested that the under spend in their budget(s) be carried forward to 2013/14 because of delays in committing expenditure. Requests totalling a net £328,335 have been received (to be funded as detailed below):

Source of Funding	Amount (£)
General Fund Balances	139,439
General Fund Reserves	154,596
Housing Revenue Account balances	34,300
Total	328,335

Details of the requests received and those recommended for approval are shown in **Appendix 2**.

- 3.13 In addition to these amounts, budget holders have identified £1,979,214 of funding that has been allocated but not spent as at 31st March 2013. Of this amount £1,739,503 relates to funding from Department of Energy and Climate

Change which was received in March 2013 and will be passported to other districts in 2013/2014 as approved by Council. In these cases the unspent income has been transferred to “unapplied grants and contributions” in accordance with accounting standards. Pending approval, budgets will be set up for these amounts in 2013/2014 and funding released accordingly from the Balance Sheet. Details of the requests received and those recommended for approval are shown in **Appendix 3**.

Housing Revenue Account

- 3.14 The Housing Revenue Budget for 2012/2013 budgeted that a surplus of £561,990 would be achieved in year. The draft outturn position reduces this surplus to £193,308. The main reasons for this adverse variance are as follows:-

	(Under spend)/Overspend £000's
Additional interest payment on the Council's self financing loans which were confirmed in year	257
Loss of rent due to longer void turnaround times at the start of the financial year	71
Carry forward requests from 2012/2013 (see 3.14-3.15)	59
Minor variances	12

- 3.15 It is recommended that the total surplus of £193,308 be transferred to HRA Balances. This would leave a closing balance of £1.891million. This outturn is subject to minor changes associated with the close down process, primarily relating to the adjustments for housing stock values which have no impact on the fund balance.

- 3.16 In addition to Housing Revenue balances, the HRA has forecast earmarked reserves of £3.251million as at 31st March 2013. This is a result of the creation of a “Regeneration Reserve” in year to fund future schemes identified through the HRA Investment Plan. A complete list of the proposed closing reserves position is set out in the table in **Appendix 1**.

Housing Repairs Account

- 3.17 The approved housing repairs budget forecast that £21,070 would be taken from the account balance at the year end. Following changes in the revised estimate, the final budget for the housing repairs account increased this to £284,590. The draft outturn position for the housing repairs account shows a provisional surplus of £102,380 on the housing repairs account (a net under spend of £182,210). This has principally arisen from:

	(Under spend)/Overspend £000's
Reduction in spend on programmed repairs in quarter 4 following identification of a large back log of work in progress on the Orchard system	(117)
Savings on salaries and agency costs due to vacant posts and the restructure of the service	(37)
Under spends on central admin expenses, particularly internal audit (£7k), postage (£6k), public offices (£5k) and the contact centre (£2k)	(27)

3.18 As outlined in the section on capital below, the issues with the transfer of information from the Orchard system and the timing of the 2011/12 close down process has resulted in an adverse variance on the capital programme for housing repairs. Given the savings that have materialised on the housing repairs account, it is recommended that a transfer of £130,000 is made from the Housing Repairs account to finance adverse variance. Pending approval of this transfer and the conclusion of the Statement of Accounts process, the housing repairs account will have a closing balance for 2012/2013 of £0.242million.

Capital Programme - General Fund

3.19 The provisional under spend for the General Fund Capital Programme is £278,143 against a budget of £4,555,910. Within the programme there are two adverse variances, neither of which have an impact on the funding of the Council's capital programme. These are:

- £0.588million - Part of the Green Deal element of the DECC funding will now be procured directly by HBBC rather than districts. This will have no net impact on the funding of the programme. Members have been briefed on this and the relevant budgets will be updated for the new financial year.
- £0.185million - Regional Growth Funding (RGF). £0.185m of the total RGF funding received by the Council in year will be spent by the Council for Highways Agency work. This amount has no net impact on the Councils budget as this expenditure is financed from RGF and will be treated as REFCUS (Revenue Expenditure Funding Capital Under Statute) to reflect that the resulting "asset" will not belong to the Council.

3.20 The main variances are summarised below:

	Under /(over) spends £000's
Leisure Centre Fees - Delay in decision on Leisure Centre procurement	100
Rural Exception site - Contractual delays	55
Disabled Facilities Grant - Delay in third party works being carried out	126
DECC funding - HBBC procuring work instead of other districts. See further detail in 3.19	(588)
RGF (MIRA) - REFCUS funding. See further detail in 3.19	(185)
Richmond Park - Adverse weather conditions causing slippage to the scheme	57
Burbage Common - Adverse weather conditions causing slippage to the scheme	31
Parish & Community Initiative Fund - Delay in 3 rd party works	20
Council Office Relocation - Budget not spent due to delay in move to the Hub	363
Argents mead Demolition - Budget not spent due to delay in move to the Hub	27
General Renewals (ICT) - Procurement of IT held back due to delay in move to the Hub	59
Electronic Meter Reading - Scheme budget no longer required	20

3.21 In the majority of cases, under spends are due to slippage and therefore will be committed in forthcoming years. Carry forwards totalling £928,297 have been made for the General Fund Capital Programme and are contained within **Appendix 4**.

Capital Programme - HRA

3.22 The total capital programme for the HRA is forecasting an adverse variance on budget of £177,372 based on an approved budget of £2,610,330. Of this amount, £290,102 relates to an adverse variance on Housing Repairs scheme. This is due to a backlog of “work in progress” held on the Orchard system in 2011/12 that was not accrued for in 2011/12 or has been adjusted in a manner that impacts the “surplus” on the trading account. The full costs of these works have been processed in 2012/13 creating significant over runs on voids and kitchens as detailed below. This over run will be funded through a transfer from the Housing Repairs revenue balances, with any additional need financed from internal borrowing:

Housing Repairs scheme	Budget £	Actual £	Under (Over) spend £
Adaptation Of Dwellings	357,150	351,434	5,716
Major Void Enhancements	624,150	845,583	-221,433
Programmed Enhancements	318,730	352,238	-33,508
Electrical Testing/Upgrading	184,110	162,934	21,176
Windows : Single to Double Glazing	9,000	25,075	-16,075
Re-Roofing	32,910	32,795	115
Kitchen Upgrades	438,210	604,086	-165,876
Boiler replacement	402,620	334,262	68,358
Low maintenance doors	31,160	16,939	14,221
Housing Repairs Software System	70,000	32,795	37,205
Total Housing Repairs Capital	2,468,040	2,758,141	-290,102

3.23 The carry forward requests on the HRA relate to systems works which have been delayed in year. Further, one additional request has been made for a boiler upgrade at castle Court which has been put back due to adverse weather conditions in March. All carry forwards are detailed in **Appendix 4**.

4. FINANCIAL IMPLICATIONS (KB)

These are contained in the report.

5. LEGAL IMPLICATIONS (AB)

The Local Government Act 2003 places a duty on the S151 Officer to report to members on the budget setting process and comment on the adequacy of the reserves allowed for.

6. CORPORATE PLAN IMPLICATIONS

This report contributes to the achievement of the following Corporate Plan Priorities:

- The Council sets a balanced budget that meets all requirements of the Council and is aligned to the priorities of the Council and its citizens.

- The Council's major projects are completed to time and to budget.
- The Council's financial standing is maintained and the finances remain healthy over the period of the plan.

7. CONSULTATION

Consultation has taken place with the Strategic Leadership Board and the Corporate Operations Board.

8. RISK IMPLICATIONS

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision/project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report/decision were identified from this assessment:

Management of Significant (Net Red) Risks		
Risk Description	Mitigating Actions	Owner
S.36 Variances to the approved budget for the Housing Repairs Account	Operational controls are in place to minimise additional expenditure. Reconciliations are taking place on a regular basis and weekly budget monitoring is now taking place. An improvement plan for the service has been developed and is being implemented. The financial position is reviewed on a weekly basis	S Kohli
S.11 Failure to successfully deliver the Medium Term Financial Strategy	The finance settlement was announced in mid-December and was within the parameters of the MTFS. COB/SLB exceeded the savings target and therefore there has been less of an impact on General Fund Balances. The Local Council Tax Scheme has been agreed and there is a small surplus which will be used to meet additional administration costs. NHB is as forecast. Overall therefore the medium term position is better than forecast. The next revision of the MTFS will reflect this. The HRA financing position is similarly positive although the Investment Plan and Business Case are still being developed. There should however be sufficient head room as predicted. The funding of the Capital programme remains challenging	S Kohli

9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

There are none.

10. CORPORATE IMPLICATIONS

By submitting this report the author has taken the following into account:-

- Community Safety Implications
- Environmental Implications
- ICT Implications
- Asset Management Implications
- Human Resources Implications

Background Papers:	Civica Authority Financials reports Closedown files
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Executive Member:	Councillor KWP Lynch
Lead SLB Member	Sanjiv Kohli, Deputy Chief Executive (Corporate Direction)

Appendix 1

Earmarked Reserves

	Balance at 31st March 2011	Transfers out 2011/2012	Transfers in 2011/12	Balance at 31st March 2012	Transfers out 2012/2013	Transfers in 2012/13	Balance at 31st March 2013
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<u>General Fund:</u>							
Commutation and Feasibility	247	(10)	50	287	(120)	0	167
Benefits Reserve	172	0	100	272	0	208	480
Local Plan	391	(17)	68	442	(34)	73	481
Historic Buildings	14	0	0	14	0	0	14
Land Charges	51	0	0	51	(20)	233	264
Disaster Recovery	118	(118)	0	0	0	0	0
Pensions Contributions	109	(75)	15	49	0	0	49
Building Control	64	0	70	134	0	0	134
Waste Management Reserve	173	(12)	82	243	0	74	317
ICT Reserve	241	0	12	253	(41)	0	212
Project Management/Masterplan	333	0	0	333	0	0	333
Shared Services Reserve	74	0	0	74	0	0	74
Housing & Planning Delivery Grant	247	(75)	0	172	(43)	0	129
Flexible Working	15	0	0	15	0	0	15
IFRS Capacity Support	2	(2)	0	0	0	0	0
Freedom of Information Act Training	3	0	0	3	(3)	0	0
New Performance Improvement Set	10	0	0	10	(2)	0	8
Housing Energy Certificate Training	11	0	0	11	0	0	11
Finance Capacity Fund	20	0	2	22	0	0	22
Priority Improvement Fund	70	0	0	70	(70)	0	0
Workforce Strategy	3	0	0	3	0	10	13
Elections	85	(68)	45	62	0	25	87
Grounds Maintenance Machinery Replacement	50	0	25	75	(16)	25	84
Transformation	50	0	0	50	0	0	50
Relocation Reserve	182	0	135	317	(326)	346	337
Future Capital Projects	486	0	125	611	(611)	0	0
Modern.Gov Reserve	20	(18)	0	2	0	0	2
Greenfields Reserve	19	0	0	19	0	0	19
Special Expenses	0	(7)	55	48	(74)	177	151
Atkins	0	(9)	9	0	0	0	0
Carry Forwards	0	0	136	136	(136)	139	139
Hub Future Rental Management	0	0	250	250	0	0	250
Business Rates Pooling	0	0	0	0	0	110	110
Leisure Centre	0	0	0	0	0	1,353	1,353
Community Safety	0	0	0	0	0	3	3
Troubled Families	0	0	0	0	(30)	90	60
Hinckley Club for Young People	0	0	0	0	0	5	5
Development Control	0	0	0	0	0	40	40
Total Earmarked Reserves	3,260	(409)	1,177	4,028	(1,526)	2,911	5,413
Unapplied Grants and Contributions	862	(141)	221	942	(86)	2,083	2,939
Total General Fund	4,122	(550)	1,398	4,970	(1,612)	4,994	8,352

<u>Housing Revenue Account:</u>							
HRA Piper Balance	117	0	9	126	0	11	137
HRA Communal Furniture	4	0	0	4	0	0	4
HRA Housing Repairs Account	344	0	128	472	(230)	0	242
Regeneration Reserve	0	0	0	0	0	2,834	2,834
HRA Carry forward Reserve	0	0	0	0	0	34	34
Total HRA Earmarked Reserves	465	0	137	602	(230)	2,879	3,251
HRA Unapplied Grants and Contributions	6	0	0	6	0	25	31
Total Housing Revenue Account	471	0	137	608	(230)	2,904	3,282
TOTAL	4,593	(550)	1,535	5,578	(1,842)	7,898	11,634

Appendix 2

Revenue carry forward request

Ref	Cost Centre	Detailed code	General Fund	Earmarked Reserves	Housing Revenue Account	Detail
			£	£	£	
#1	Debtors	Consultancy	1,478			Consultancy days to support report functionality on Civica system. Delayed from 12/13
#2	Cashiers	Software Maintenance	4,000			Extension of ALLPAY functionality delayed in 12/13
#3	Accountancy	Training	2,275			Deferral of professional exams to 13/14 (to be carried forward to central budget)
#4	Procurement	Computer Software	9,200			Purchase of utilities management software. Delayed to 13/14
#5	Fee Earning Building Inspection	Back Scanning Fees	2,790			Remainder of back scanning budget for work at the Hub
#6	Fee Earning Building Inspection	Computer Software	1,882			Deferral of costs for IDOX patches from 12/13
#7	Customer Services	Clothes and Uniform	2,900			Deferral of purchase of new uniforms until move to Hub
#8	Customer Services	Training	1,400			Conflict training for Customer Services team. Now booked in May with Leicester City (to be carried forward to central budget)
#9	HR	Training	1,995			Cost of mediation course to now be taken in 13/14 (to be carried forward to central budget)
#10	Communications	Corporate Communications	2,010			Cost of new highways directional signage for Hub. Expenditure deferred to June 2013
#11	Mayors Civic Budgets	-	3,988			Carry forward of balance on Mayors budgets because Mayoral year is different to financial year
#12	DTZ Development Support	Consultancy	3,898			Consultancy support needed for Bus Station redevelopment following changes and deferral of the scheme
#13	Pest Control	Hire and Contracted Services	3,500			Carry forward of under spend budgets to be vired for additional budget requirement for noise and health

#14	Environmental Health	Casual Wages	1,300			and safety at Mallory Park. Costs expected in 13/14.
#15	Environmental Health	Consultancy Fees	1,200			
#16	Environmental Health	Hire and Contracted Services	1,800			
#17	Development Control-Applications	Consultancy Fees	2,928			Under spend to fund consultants fees for large applications in 13/14
#18	Development Control-Applications	Consultancy Fees	4,370			Under spend to fund consultants fees for large applications in 13/14
#19	Development Control-Applications	Pre-Application Advice Fees	7,190			Income to cover saving not materialising re conservation officer.
#20	Development Control-Applications	Shared Service Employees-Salaries	4,399			Under spend in 12/13 to be used to fund secondment costs in 13/14 for service
#21	Development Control-Applications	Viability Assessment Fee	6,837			Under spend in 12/13 to be carried forward to fund study that will take place in 13/14
#22	Development Control-Appeals	Legal Fees	23,027			Under spend in 12/13 to fund anticipated additional legal expenditure in 2013/14
#23	Development Control-Enforcement	Hired and Contracted Services	7,057			S215 costs and Good Friday Traveller Site
#24	Planning Delivery Grant Development Control	Back Scanning Fees		3,720		Under spending of PDG monies required in 2013/14
#25	Planning Delivery Grant Planning Policy	Salaries-Full Time		19,115		Funding from Planning and Delivery c/fwd to meet agreed salary costs in 13/14
#26	Community Infrastructure Levy	Consultancy Fees	4,070			Scheme did not commence in 12/13 and therefore consultancy fees rolled forward to 13/14
#27	Planning Policy	Consultancy Fees		9,202		Funding c/fwd to complete Employment Land and Premises Study
#28	Planning Policy	Gypsy and Traveller Needs Assessment	13,416			Funding c/fwd to meet possible consultants attendance costs re GTAA
#29	Planning Policy	Consultancy Fees		11,264		Balance of LDF Reserve Fund to complete renewable Energy Capacity Study
#30	Earl Shilton Masterplan Growth Point	Consultancy Fees	4,050			Funding to meet fees for consultancy support at the Examination in Public for the Earl Shilton and Barwell Area Action Plan.

#31	Planning Policy	Earl Shilton and Barwell SUE		111,295		C/fwd LDF Reserve Fund for project through submission and Public Examination stages-per Local Development Scheme.
#32	Private Sector Housing	Training	1,000			Team building training booked for April '13
#33	Private Sector Housing	Energy Conservation Promotions	3,251			Purchase of tablets and fobs delayed until move to Hub
#34	Anti-Social Behaviour	Minor Projects	2,418			Area Based Grant from County Council
#35	Barwell Community House	Equipment Purchase	400			Fencing repairs - work delayed till April
#36	Community Safety Partnership Delivery Group	Training	1,500			Shelter training booked for May '13
#37	Community Safety Partnership Delivery Group	Printing & Stationery	2,042			Literature needed for Endeavour project in 13/14
#38	Community Safety Partnership Delivery Group	Hired & Contracted	4,938			Expenditure required for the delayed Endeavour project
#39	Children and young peoples	Minor Projects	900			Local Democracy project deferred to October '13
#40	Children and young peoples	Subsistence	30			Minor subsistence claim
#41	Supervision & Management Special	Salaries			17,000	Support for a shared post with NWLDC for extra capacity within the Older Persons Service.
#42	Supervision & Management General	Training			3,000	Shelter training deferred to 13/14
#43	Supervision & Management General	Contribution to Other Funds			3,300	Tenancy fraud work to be carried out in 13/14
#44	Strategic Tenant Participation	Hired & Contracted			7,000	Tenant training deferred to 13/14
#45	Choice Based Lettings	Printing & Stationery			4,000	Funds needed for new forms and guides following delay in the review of the Allocations Policy.
			139,439	154,596	34,300	

Appendix 3

Unapplied Income - Carry forward requests

Ref	Cost Centre	Detailed code	Unapplied Grants	Deferred income	Detail of unspent funding
			£	£	
#1	DTZ Development Support	Consultancy		16,277	Consultancy support needed for Bus Station redevelopment following changes and deferral of the scheme
#2	Council Tax Support	Computer Software	10,615		Computer software to support LCTS scheme to be funded from New Burdens grant
#3	Bus Station CPQ	Hired and Contract Services		11,167	Funding required for additional costs associated with Bus Station project in 13/14
#4	Earl Shilton Masterplan Growth Point	Consultancy Fees		25,200	Funding to meet fees for consultancy support at the Examination in Public for the Earl Shilton and Barwell Area Action Plan.
#5	Planning Policy	Earl Shilton and Barwell Highways	2,655		Grant remaining from HCA to fund additional consultants work on Strategic transport Assessment.
#6	Planning Aid-Neighbourhood Planning	Planning Aid-Neighbourhood Planning	10,000		Balance of funding from Market Bosworth Neighbourhood Development Plan to be spent in 13/14
#7	Planning Aid-Neighbourhood Planning	Planning Aid-Neighbourhood Planning	5,000		Unspent Planning Aid grant in 12/13
#8	Homelessness	Salaries-Full Time	16,313		Carry forward of funding for Welfare Reform Advisor post
#9	Homelessness	Prevention	9,942		Unspent Homelessness grant from 12/13 to be spent on schemes in 13/14
#10	Homelessness	Bed & Breakfast			

#11	Homelessness	Domestic Violence Sanctuary Scheme			
#12	Homelessness	Mortgage Prevention Fund	40,000		
#13	Homelessness	Mortgage Support Scheme	854		Government grant for Mortgage Support Scheme
#14	Anti-Social Behaviour	Minor Projects	4,039		Area Based Grant from County Council
#15	Community Safety Partnership Delivery Group	Contributions to Other Bodies	12,980		Basic Command Unit funding
#16	Beacon Scheme Award Grant	Minor Projects	2,286		Beacon Award funding from Central Government
#17	Positive activities for young people	Positive Activities for Young People	20,632		Funding from County for Positive Activities for Young People
#18	Sports Development	Contributions to Outside Bodies	7,007		County Council funding for sports development
#19	Sports Development	Hired and Contracted Services	7,713		County Council funding for sports development
#20	Sports Development	Minor projects	12,031		Public Health and CCG grant
#21	Supervision & Management Special	LCC Supporting People	25,000		Additional Supporting People funding to be used to increase capacity in Older people's Services.
<i>Transfer before DECC funding</i>			187,067	52,644	
#22	Various	Various	1,739,503		Department of Energy and Climate Change funding to be transported to partners in 13/14
			1,926,570	52,644	

Appendix 4

Capital - Carry forward requests

Ref	Scheme	Carry forward	Detail
		£	
#1	Leisure Centre	100,000	Leisure Centre Fees – Delay in decision on Leisure Centre procurement
#2	Carlton Rural Exception Site	55,000	Contractual delays in programme
#3	Disabled Facilities Grant	126,422	Delay in third party works being carried out. Applications in place
#4	Green Deal Capital Fund	25,930	Delay in third party works being carried out. Applications in place
#5	Borough Improvements	15000	Slippage in scheme due to adverse weather
#6	Richmond Park Play Area	57,357	Slippage in scheme due to adverse weather
#7	Brodick Rd Woodland & Wildlife Area	1,475	Slippage in scheme due to adverse weather
#8	Burbage Common	31,208	Slippage in scheme due to adverse weather
#9	Memorial Safety Programme	1,165	Delay in spend to be committed in forthcoming year
#10	Parish & Community Initiatives	19762	Delay in 3rd party works. To be considered for use for broadband project
#11	Financial Systems	11,046	Procurement of financial systems delayed due to contractor
#12	Asset Management Enhancement Works	2,620	Minor delays
#13	Council Office Relocation	361,584	Delay in move to the Hub
#14	Depot Relocation	14,442	Additional works required following move to depot
#15	Argents Mead Demolition	26,972	Delay in move to the Hub
#16	General Renewal -Extensions	59,000	Procurement of IT held back due to move
#17	Transformation	3,113	Minor delays
#18	Mobile Web	16,200	Delay in procurement of software
	Total General Fund	928,297	
#19	Boiler replacement	12,000	Commitment for 1 boiler delayed to early 2013/2014

#20	Housing Repairs Software System	37,205	Upgrades to system deferred until conclusion of review on Housing Repairs service
#21	Orchard System Upgrade	86,917	
	Total Housing Revenue Account	136,123	
	Total capital carry forward requests	1,064,419	

